

**I. DENOMINATION OF THE EVENT**

**Venue:** CSI2\*W Cavaliada Warszawa, FEI World Cup™ Jumping Central European League (CEL)

**Date:** 11.11-14.11.2021 **NF:** POL

**Indoor:**  **Outdoor:**

**EVENT CATEGORIES:**

- |                                 |   |   |                                   |                                   |
|---------------------------------|---|---|-----------------------------------|-----------------------------------|
| CSIO5* <input type="checkbox"/> | CSI5*-W <input type="checkbox"/>            | CSI5* <input type="checkbox"/>            | CSIU25-A <input type="checkbox"/> | CSIU25-B <input type="checkbox"/> |
| CSIO4* <input type="checkbox"/> | CSI4*-W <input type="checkbox"/>            | CSI4* <input type="checkbox"/>            | CSIY-A <input type="checkbox"/>   | CSIY-B <input type="checkbox"/>   |
| CSIO3* <input type="checkbox"/> | CSI3*-W <input type="checkbox"/>            | CSI3* <input type="checkbox"/>            | CSIJ-A <input type="checkbox"/>   | CSIJ-B <input type="checkbox"/>   |
| CSIO2* <input type="checkbox"/> | CSI2*-W <input checked="" type="checkbox"/> | CSI2* <input type="checkbox"/>            | CSIch-A <input type="checkbox"/>  | CSIch-B <input type="checkbox"/>  |
| CSIO1* <input type="checkbox"/> | CSI1*-W <input type="checkbox"/>            | CSI1* <input checked="" type="checkbox"/> | CSIV-A <input type="checkbox"/>   | CSIV-B <input type="checkbox"/>   |
| CSIOY <input type="checkbox"/>  |   | CSIL1* <input type="checkbox"/>           | CSIAm-A <input type="checkbox"/>  | CSIAm-B <input type="checkbox"/>  |
| CSIOJ <input type="checkbox"/>  |   | CSIYH2* <input type="checkbox"/>          | CSIP <input type="checkbox"/>     |                                   |
| CSIOPI <input type="checkbox"/> |   | CSIYH1* <input type="checkbox"/>          |                                   |                                   |
| CSIOCh <input type="checkbox"/> |   |   |                                   |                                   |

Championship  Games

**II. GENERAL CONDITIONS**

- FEI Statutes, 24<sup>th</sup> edition, effective 19 November 2019
- FEI General Regulations, 24<sup>th</sup> edition, 1<sup>st</sup> January 2020, updates effective 1<sup>st</sup> January 2021
- FEI Veterinary Regulations, 14<sup>th</sup> edition, 1 January 2018, updates effective 1<sup>st</sup> January 2021
- The Jumping Rules and its Annexes, 26<sup>th</sup> edition 1 January 2018, updates effective 1 January 2021
- <https://inside.fei.org/fei/regulations/jumping>
- CSI/CSIO Prize Money requirements 2020 – To be applied also for 2021  
<https://inside.fei.org/sites/default/files/Final%20CSIs-CSIOs%20-%202020.pdf>
- Longines Rankings – Groups Categories 2020 – To be applied also for 2021  
<https://inside.fei.org/sites/default/files/Final%20Longines%20Ranking%20Groups%20-%202020.pdf>
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 3<sup>rd</sup> Edition, effective 1<sup>st</sup> January 2021
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2021 WADA Code, effective 1<sup>st</sup> January 2021
- The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic, effective as of 1 July 2020 (updated 12 October 2020) and until further notice
- All subsequent published revisions/updates, the provisions of which will take precedence.

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**THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**

Approved by the FEI, Lausanne, on 06/10/2021, updated on 29/10/2021.



Marco Fusté  
 Jumping Director

**NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event. Additionally, no change may be made to a Longines Ranking competition once the schedule has been approved. Prizes in kind, to be accepted as prize money to count for Longines Ranking competitions and total event prize money, must be easily convertible into cash (GRs Art. 127).**

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>.

## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: Międzynarodowe Targi Poznańskie Sp. z o.o.  
Address: ul. Głogowska 14, 60-724 Poznań  
Telephone: +48/61/8692000  
Fax: +48/61/8692999  
Email: zawody@grupamtp.pl  
Website: www.cavaliada.pl

In cooperation with Stowarzyszenie Jeździeckie Baborówko

Contact Details Show Ground:

Address: TORWAR, 00-449 Warsaw, ul. Łazienkowska 6A  
Telephone: +48 603 410 205  
GPS Coordinates: 52.22146 (+ = N, - = S); 21.04256 (+ = E, - = W)  
Accessibility details (directions by road, nearest airport / train station):  
Arrival by car route from Western Europe - highway A2 to Warsaw  
Arrival by train: to Warszawa Centralna (main station)  
Arrival by plane: Warsaw Chopin Airport

### **2. ORGANISING COMMITTEE**

Honorary President: Tomasz Kobierski  
President of the Event: Filip Bittner  
Show Secretary: Henryk Świącicki  
Press Officer: Karina Czechowicz

### **3. EVENT DIRECTOR**

Name: Radosław Kulupa  
Address: ul. Głogowska 14, 60-742 Poznań  
Telephone: +48/61/8692000  
Mobile:  
Fax:  
Email: zawody@grupamtp.pl

### **4. STABLE MANAGER**

Name: Kaja Radzikowska  
Telephone: + 48 665 450 015  
Email: zawody@grupamtp.pl

### **5. ANNOUNCER**

Name: Zuzanna Ostańska  
Email: Zuzanna.tylkoskoki@gmail.com

## V. OFFICIALS

\* Compulsory

In case there are several categories and officials are not the same, please complete an additional chart per category.

| Ref. | Panel  | Function                               | FEI ID   | Name                                 | NF  | Level | E-mail & Mobile                                      |
|------|--|--|----------|--------------------------------------|-----|-------|--|
| 1    | Ground Jury  | Ground Jury President                  | 10051394 | Zofia Jurczyńska-Kret                | POL | 3     | zofkre@wp.pl*<br>+48 607 799 478                     |
|      |  | Ground Jury Member                     | 10049773 | Tomasz Mossakowski                   | POL | 3     |  |
|      |  | Ground Jury Member                     | 10079796 | Ewa Porębska-Gomółka                 | POL | 2     |  |
| 2    | Foreign Judge  | Foreign Judge                          | 10003159 | Sergey Buikevich                     | KAZ | 3     | *  |
| 3    | Foreign Technical Delegate   | Foreign Technical Delegate             |          |                                      |     |       |  |
| 4    | Course Designer  | Course Designer                        | 10052103 | Szymon Tarant                        | POL | 3     | +48 602 345 080*<br>tarantevents@gmail.com           |
|      |  | Assistant Course Designer              | 10147414 | Arkadiusz Weckwert                   | POL | 2     |  |
|      |  | Assistant Course Designer              |          | Bartosz Skrzypczyk                   | POL | N     |  |
|      |  | Assistant Course Designer              |          | Łukasz Szustorowski                  | POL | N     |  |
| 5    | Chief Steward  | Chief Steward                          | 10052984 | Zbigniew Seibt                       | POL | 3     | Zas.s@iteria.pl<br>+48 783 872 616                   |
| 6    | Foreign Steward  | Foreign Steward                        |          |                                      |     |       | *  |
| 7    | Assistants Stewards  | Assistant Steward                      | 10053326 | Lidia Chomentowska                   | POL | 1     |  |
|      |  | Assistant Steward                      | 10052979 | Sylwia Bogacz                        | POL | 3     |  |
|      |  | Assistant Steward                      | 10116083 | Anna Bojarczuk                       | POL | 2     |  |
|      |  | Assistant Steward                      | 10119851 | Justyna Olszak                       | POL | 2     |  |
| 8    | FEI Veterinary Delegate  | FEI Veterinary Delegate                | 10013008 | Małgorzata Świderek-Baran            | POL |       | mbaran3@wp.pl*<br>+48 604557202                      |
| 9    | Veterinary Service Manager (VSM)<br>(VR Art 1103) Treating<br>Veterinarian (VR Art 1105) | Veterinary Service Manager             | 10103570 | Michał Kaczorowski                   | POL |       | +48 512 220 703                                      |
|      |  | FEI Permitted Treating<br>Veterinarian | 10103570 | Michał Kaczorowski                   | POL |       | kaczorowski@szpitaldlakoni.com.pl<br>+48/512 220 703 |
| 10   | Medical Doctor   | Medical Doctor                         |          | Wielkopolska<br>Przychodnia Sportowa |     |       | ala@wpsl.poznan.pl<br>+48 601 305 136*               |
| 11   | Farrier  | Farrier                                |          | Robert Musiał                        | POL |       | +48 518 383 959                                      |
| 12   | NF Delegate  | NF Delegate (if applicable)            |          |                                      |     |       | *  |

Please note that the schedule has been approved under the provision that all appointed Officials have successfully passed the on-line FEI Competency Evaluation Test.

## VI. INVITATIONS

### 1. GENERAL

Horses entered in one CSI star level may not enter another CSI star level at the same Event.

Horses may take part in national Competitions and international Competitions at the same Event only under the following conditions:

- Horses may take part in national Events up to two hours prior to the start of the international Event's Horse Inspection;
- If the national Event includes Competitions after the international Event ends, either on the same day or on the following day(s). Horses having taken part in the international Event may take part in national Competitions only, following the conclusion of the international Event.

### Invitations

#### CSI 2\* W:

|                               |                              |
|-------------------------------|------------------------------|
| NF's invited:                 | all                          |
| Reserve NFs:                  |                              |
| Total number of athletes:     | 120                          |
| Number of home athletes:      |                              |
| Number of foreign athletes:   |                              |
| Number of horses per athlete: | 3 + 1 (Comp. No 7 Puissance) |

#### CSI 1\*:

|                               |      |
|-------------------------------|------|
| NF's invited:                 | all  |
| Reserve NFs:                  |      |
| Total number of athletes:     | 80   |
| Number of home athletes:      | 60 % |
| Number of foreign athletes:   | 40 % |
| Number of horses per athlete: | 2    |

The Longines Rankings number 248, will be used for the invitation of athletes (applicable for events in the Longines FEI World Cup™ Western European League).

Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.

1. Each horse can start 3 times during the event.
2. A horse starting in Competition no. 7 Puissance can start in another competition on that day and can start 4 times during the event if the rider has entered 3 horses. If the riders has entered 4 horses, the horse taking part in competition no. 7 cannot take part in any other competition (art 254.2).
3. A horse starting in Competition no. 4 Venus vs Mars can start in another competition on that day and can start 4 times during the event.
4. Horses non competing must be presented during Horse Inspection with passport to general health condition assessment.
5. After Horse Inspection no migrations between different events are allowed.
6. Any substitutions on start lists are allowed maximum 1 hour before competition.
7. Due to a limited number of stables, not all entries can be accepted.

## VII. ENTRIES

### IMPORTANT

- Entries must be made by NFs through the FEI Entry System for all categories of this Event (<https://invitation.fei.org/login>);
- Additional documentation can be found at: <https://inside.fei.org/fei/your-role/it-services/fei-entry-system/fei-entry-system-jumping>;
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will be automatically disqualified unless compelling circumstances warrant otherwise.

### 1. ENTRY DATES AND ENTRY FEES

Entries have to be in accordance with Art.251 of the FEI Jumping Rules, 26th edition, updates effective 1 January 2021

#### **Deadlines for Entries:**

Definite Entries: **26.10.2021**

Last date for substitutions: **10.11.2021**

#### **Entry fee per horse (per category):**

**VAT excluded**

|  |
|--|
| CSI2*-W – 400 EUR<br>CSI2*-W only Puissance – 200 EUR<br>CSI1* - 400 EUR |
|--|

**VAT (in %) :** **0%**

Please refer to definition of Entry fees and Compulsory fees in the Glossary of the FEI Jumping Rules 26th edition, updates effective 1 January 2020, that is copied in Section XIV point 10.

#### **Compulsory fees per horse:**

- EADCMP Fee: Included in entry fee   
Not included in entry fee   
Lower Level Events (CIMs) CHF 18 per horse per event  
Higher Level Events CHF 25 per horse per event  
(For definition of CIMs see Appendix E of the FEI General Regulations, all other events not defined as CIMs)
- Fee for manure disposal (at OC discretion; maximum € 40 per horse per Event).  
40 EUR Per horse
- Fee for health/customs-related documents for Horses, if applicable (only if requested) 30 EUR Per horse

**All aforementioned amounts are including VAT**

**Total maximum fee per horse:** 70 EUR + 18 CHF

**Compulsory fees per athlete:**

- NF fee if applicable Per athlete
- NF medication control programme fee if applicable Per athlete
- Fee for lorry parking if applicable Per lorry/caravan
- Fee for electric hook-up for lorry 70 EUR Per lorry/caravan

**All aforementioned amounts are including VAT**

**Total maximum fee per Athlete:** 70 EUR

**2. OTHER FEES**

All other fees must optional fees and be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the OC. *Please specify if price per bale or other quantity.*

Hay: 6 EUR per bail

Straw: 5 EUR per bail **First Bedding Free**

Shavings: 15 EUR per bail

Other (please specify): Extra entry per trainer, owner etc. (above 3 free entries) 60 EUR  
one Athlete can buy max. 3 additional entries (Athletes can buy extra entry till 10.11.2021)

**All aforementioned amounts are including VAT**

VAT number of the organiser: PL7872039063

The NFs and riders who failed to make their outstanding payments with the OC CSI Cavaliada Poznań, CSI Cavaliada Lublin or CSI Cavaliada Warszawa or CSI Cavaliada Kraków for their financial obligations connected with shows of previous years will not be accepted unless they clear all the accounts with the OC.

The athletes must pay with the entries prepayment of the amount of minimum 200 EUR or 850 PLN per horse by the date of definite entries, to the account of:

Stowarzyszenie Jeździeckie Baborowko

Address: Baborowko Parkowa 1 A

64-500 Szamotuly, Poland

Bank: BGZ S.A. Account number:

1. PLN: 14 2030 0045 1110 0000 0209 7090

2. EUR: PL 56 2030 0045 3110 0000 0018 5150

SWIFT code: PPABPLPK

Accounts number:

1. PLN: 14 2030 0045 1110 0000 0209 7090

2. EUR: PL 56 2030 0045 3110 0000 0018 5150



SWIFT code: PPABPLPK

Title: Warsaw/Horse/Rider/TAX identification number

Only bank transfers will be accepted. The rest of the fees has to be paid on arrival.

**INVOICE**

From 01.01.2020, in accordance with the regulations, the seller may issue the buyer (VAT payer) an invoice to the receipt only if the buyer's tax identification number is on the receipt.

Therefore, people who want to receive an invoice for the company are asked to write a tax identification number in the title of the transfer and send information to the email address: [zawody@grupamp.pl](mailto:zawody@grupamp.pl)

After issuing a receipt without a tax identification number, it will not be possible to issue an invoice to the company.

**3. NO-SHOWS/LATE WITHDRAWALS**

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

**Amount charged:**

Withdrawal before the date of definite entries - 26.10.2021 - OC refund all fees.

Withdrawal after the date of definite entries and before the date of 07.11.2021 – the athletes or respective NF has to pay the amount of 200 EUR per horse.

Withdrawal after the date of **last substitution** or no-shows – the athletes or respective NF has to pay full entry fee (CSI2\*-W, CSI1\* - 400 EUR) per horse

## VIII. TIMETABLE

**Competitions must not start before 08:00 and must not finish after 23:00, unless prior approval is granted by the FEI.**

**As per Jumping Rules Annex VI: combined competitions are not permitted.**

*The scheduling of competitions must take into account mandatory maintenance breaks as follows. In principle, there should be one maintenance break for every 40 starters; at a minimum, it is compulsory to include one maintenance break in competitions with 50-99 starters after half of the starters have competed. Competitions with 100 starters or more must have three maintenance breaks. The start list must indicate when the maintenance break will take place (e.g. after N° 25).*

(to be provided per category/level if multiple events)

|   | Day       | Date       | Time  |
|---|-----------|------------|---|
| • Opening of stables  | Tuesday   | 9.11.2021  | 16:00<br>Stables will be not available before 16:00 |
| • Horse Inspection <i>All horses taking part at this Event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i> | Wednesday | 10.11.2021 | 16:00<br>19:00                                      |
| • Horse Re-Inspection   | Thursday  | 11.11.2021 | 7:00  |
| • Opening times of exercise areas   | Wednesday | 10.11.2021 | 9:00-19:00  |

| Competitions CSI2* -W                                       | Day      | Date       | Time      | Art       | Prize Money |
|---|----------|------------|-----------|-----------|-------------|
| Comp. No 2 Middle Round (130)                               | Thursday | 11 11 2021 | following | 238.2.1   | 10 000 PLN  |
| Comp. No 3 Big Round (140)                                  | Thursday | 11 11 2021 | following | 238.2.1   | 10 000 PLN  |
| No 4 Venus vs Mars (130)                                    | Thursday | 11 11 2021 | following | 270       | 23 000 PLN  |
| Comp. No 5 Middle Round (135)                               | Friday   | 12 11 2021 | 8.00      | 274.1.5.5 | 10 000 PLN  |
| Comp. No 6 Big Round (145, LR, Cavaliada Tour)              | Friday   | 12 11 2021 | following | 238.2.2   | 100 000 PLN |
| Comp. No 7 Puissance  | Friday   | 12 11 2021 | following | 262.2     | 21 000 PLN  |
| Comp. No 9 Middle Round Final (140)                         | Saturday | 13 11 2021 | following | 274.2.5   | 16 000 PLN  |
| Comp. No 10 Speed and Music (135)                           | Saturday | 13 11 2021 | following | 239       | 20 000 PLN  |
| Comp. No 12 Grand Prix (140-160 CEL WC, LR, Cavaliada Tour) | Sunday   | 14 11 2021 | following | 238.2.2   | 100 000 PLN |
| Total Prize Money   |          |            |           |           | 310 000 PLN |

| Competitions CSI1*                  | Day      | Date       | Time | Art       | Prize Money |
|-------------------------------------|----------|------------|------|-----------|-------------|
| Comp. No 1 Small Round (120)        | Thursday | 11 11 2021 | 8.00 | 274.1.5.3 | 8 000 PLN   |
| Comp. No 8 Small Round (120)        | Saturday | 13 11 2021 | 8.00 | 238.2.1   | 8 000 PLN   |
| Comp. No 11 Small Round Final (125) | Sunday   | 14 02 2021 | 8.00 | 238.2.1   | 8 000 PLN   |
| Total Prize Money                   |          |            |      |           | 24 000 PLN  |

**Overall Prize Money: 334 000 PLN**

**Applicable government tax to be deducted from Prize Money (see also XIV.8): 10 %**

**GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:**

Leading athlete award – winner of comp. no 12 (Grand Prix) - watch with value 3 800 PLN - from Polish Equestrian Federation

Leading Female athlete Venus vs Mars – The best Female athlete of comp. no 4 (Venus vs Mars) - watch with value 2 200 PLN - - from Polish Equestrian Federation

## IX. COMPETITION DETAIL

**FIRST DAY : Thursday**

**DATE : 11/11/2021**

**COMPETITION No:** 1 (1\*)

**Time:** 8.00

Type of Competition: Small Round

Acc. to Article: 274.1.5.3

Competition description: Two phases, 1<sup>st</sup> phase against the clock, 2<sup>nd</sup> against the clock

Jump-off (if any) no  
Speed/Fixed time 350 m/min  
Height of obstacles: 120 cm  
Number of horses per athlete 2  
Number of Starters: 100\* (if more than 100 take part then please refer to Section XIV point 9)  
Total prize money: 8 000 PLN  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 100 PLN

\* \* \* \* \*

**COMPETITION No:** 2 (2\*W)

**Time:** following

Type of Competition: Middle Round

Acc. to Article: 238.2.1

Competition description: against the clock

### Qualification for Comp. No 4 (Venus vs Mars)

Jump-off (if any) no  
Speed/Fixed time 350 m/min  
Height of obstacles: 130 cm  
Number of horses per athlete 2  
Number of Starters: 100\* (if more than 100 take part then please refer to Section XIV point 9)  
Total prize money: 10 000 PLN  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 100 PLN

\* \* \* \* \*

**COMPETITION No:** 3 (2\*W)

**Time:** following

Type of Competition: Big Round

Acc. to Article: 238.2.1

Competition description: against the clock

### 1<sup>st</sup> Qualification for Comp. No 12 (Grand Prix)

Jump-off (if any) no  
Speed/Fixed time 350 m/min  
Height of obstacles: 140 cm  
Number of horses per athlete 2  
Number of Starters: 100\* (if more than 100 take part then please refer to Section XIV point 9)  
Total prize money: 10 000 PLN

Chart to be used: 1 (25% to winner)   
2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 100 PLN

\* \* \* \* \*

**COMPETITION No:** 4 (2\*W)

**Time:** following

Type of Competition: Venus vs Mars Acc. to Article: 270 + 265.2  
Competition description: Top score competition. The Joker is not part of the main course. After the fixed time has expired, the bell is rung to end the Athlete's round. The Athlete must cross the finishing line to have his/her time recorded he/she then has 20 seconds in which to attempt the Joker. Only one attempt at the Joker is allowed. 200 points are awarded if this obstacle is jumped correctly, but if it is knocked down 200 points must be deducted from the total points obtained by the Athlete.

Declaration to start in this competition has to be done on Wednesday 10/11/2021 in The Show Office till 18:00. Open only for riders who have made a declaration to start.

The riders are qualified according to the following rules: Open to 8 best men athletes and 8 best women athletes from Comp. No 2. If any of these male riders do not participate 9<sup>th</sup> best rider will be invited, and so on. If any of these women or men riders do not participate 9<sup>th</sup> best rider will be invited, and so on.

Jump-off (if any) 1 (to determine the winning team)  
Speed/Fixed time 60 seconds  
Height of obstacles: 130 cm  
Number of horses per athlete 1  
Number of Starters: 16  
Total prize money: 23 000 PLN (15 000 for individual classification  
+ 8 000 PLN for the best team)

Chart to be used: 1 (25% to winner)   
2 (33% to winner)

Team classification:  
The athletes are divided into two teams: Mars (men) and Venus (women), each consisting of 8 athletes. Each team has a chef d'équipe, who determines the starting order. A draw deciding which team goes first will take place 30 minutes before the competition in front of the audience. Venus and Mars athletes take turns starting (one Mars/Venus athlete, after that one Venus/Mars athlete etc.). The points acquired by the athletes will be accumulated for their respective teams. The team which has acquired the highest number of points wins. In the event of the equality of points, a jump-off will determine the winning team. Chefs d'équipe choose one rider for the jump-off. The fixed time for the jump-off is 40 seconds.

\* \* \* \* \*

**SECOND DAY : Friday**

**DATE: 12/11/2021**

**COMPETITION No:** 5 (2\*W)

**Time:** 8:00

Type of Competition: Middle Round Acc. to Article: 274.1.5.5  
Competition description: two phases 1<sup>st</sup> against the clock, 2<sup>nd</sup> table C

**Qualification for Comp. No 9 (Middle Round Final)**

Jump-off (if any) no  
Speed/Fixed time 350 m/min  
Height of obstacles: 135 cm  
Number of horses per athlete 2  
Number of Starters: 100\* (if more than 100 take part then please refer to Section XIV point 9)  
Total prize money: 10 000 PLN  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 100 PLN

\* \* \* \* \*

**COMPETITION No:** 6 (2\*W)

**Time:** following

Type of Competition: Big Tour Acc. to Article: 238.2.2  
Competition description: against the clock with jump off

**2<sup>nd</sup> Qualification for Comp. No 12 (Grand Prix)**  
**Counts for the Longines Rankings Group D**

Jump-off (if any) 1  
Speed/Fixed time 350 m/min  
Height of obstacles: 145 cm  
Number of horses per athlete 1  
Number of Starters: 100\* (if more than 100 take part then please refer to Section XIV point 9)  
Total prize money: 100 000 PLN  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 100 PLN

\* \* \* \* \*

**COMPETITION No:** 7 (2\*)

**Time:** following

Type of Competition: Puissance Acc. to Article: 262.2  
Competition description: puissance

Jump-off (if any) 4  
Speed/Fixed time  
Height of obstacles: 170 cm to start  
Number of horses per athlete 1  
Number of Starters: 100\* (if more than 100 take part then please refer to Section XIV point 9)  
Total prize money: 21 000 PLN

**FEI APPROVED SCHEDULE  
Warsaw 11-14 November 2021**



Chart to be used: 1 (25% to winner)   
2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 100 PLN

\* \* \* \* \*

**THIRD DAY : Saturday** **DATE : 13/11/2021**

**COMPETITION No:** 8 (1\*) **Time:** 8.00

Type of Competition: Small Tour Acc. to Article: 238.2.1  
Competition description: against the clock

Jump-off (if any) no  
Speed/Fixed time 350 m/min  
Height of obstacles: 120 cm  
Number of horses per athlete 2  
Number of Starters: 100\* (if more than 100 take part then please refer to Section XIV point 9)  
Total prize money: 8 000 PLN  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 100 PLN

\* \* \* \* \*

**COMPETITION No:** 9 (2\*W) **Time:** following

Type of Competition: Middle Round Final Acc. to Article: 274.2.5  
Competition description: Two phases special, 1st not against the clock, 2nd against the clock

The best 20 placed Athletes from Comp. No. 3 – Big Round (are qualified to participate. The best placed Athletes from Comp. No. 5 – Medium Round to reach the number of 60 participating Athletes. If any qualified Athlete decides not to compete in Medium Round Final (not later than 1 hour before start the Competition), next is coming to fulfil the list, first from Comp. No.3, next from Comp. No.2

Jump-off (if any) no  
Speed/Fixed time 350 m/min  
Height of obstacles: 140 cm  
Number of horses per athlete 1  
Number of Starters: 60  
Total prize money: 16 000 PLN  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 80 PLN

\* \* \* \* \*

**COMPETITION No:** 10 (2\*W) **Time:** following

Type of Competition: Speed & Music Acc. to Article: 239  
Competition description: speed competition, Table C

# FEI APPROVED SCHEDULE

## Warsaw 11-14 November 2021



Jump-off (if any) no  
Speed/Fixed time 120 sec  
Height of obstacles: 135 cm  
Number of horses per athlete 2  
Number of Starters: 100\* (if more than 100 take part then please refer to Section XIV point 9)  
Total prize money: 20 000 PLN  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

\* \* \* \* \*

**FOURTH DAY : Sunday**

**DATE : 14/11/2021**

**COMPETITION No:** 11 (1\*)

**Time:** 8.00

Type of Competition: Small Round Final Acc. to Article: 238.2.1  
Competition description: against the clock

Jump-off (if any) no  
Speed/Fixed time 350 m/min  
Height of obstacles: 125 cm  
Number of horses per athlete 2  
Number of Starters: 100\* (if more than 100 take part then please refer to Section XIV point 9)  
Total prize money: 8 000 PLN  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 100 PLN

\* \* \* \* \*

**COMPETITION No:** 12 (2\*W)

**Time:** following

Type of Competition: Grand Prix Acc. to Article: 238.2.2  
+ Annex E FEI World Cup Jumping Rules  
Competition description: against the clock with jump off

**Counts for CEL World Cup**  
**Counts for Longines Rankings Group D**

Jump-off (if any) 1  
Speed/Fixed time 350 m/min  
Height of obstacles: 140-160 cm (2 verticals of 1.60m included)  
Number of horses per athlete 1  
Number of Starters: 50  
Total prize money: 100 000 PLN  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 300 PLN

**Qualification rules for Competition No 12**

Qualified for the Grand Prix are also the 15 best athletes from Comp. No 3. The remaining athletes up to a quota of 50 qualify from Comp. No 6 including prequalified athletes. If from the 50 qualified, an athlete does not participate, the next best from competition 6 will be qualified.



The top ten Athletes on the FEI World Cup™ standings of each Sub-League three weeks prior to a given FEI World Cup™ Event in either Sub-League must be accepted to that Event, providing that the entry procedure is followed according to the Event Schedule. Such Athletes are automatically qualified for the FEI World Cup™ Competition in their own Sub-League; in addition the five best Athletes on the FEI World Cup™ standings of the other Sub-League three weeks prior to the Event in question will also be automatically qualified for the FEI World Cup™ Competition at that Event.

All athletes taking part at the Grand-Prix/FEI World Cup™ Competition, must have completed with their Grand-Prix horse, at least the first round of one Table A competition prior to the Grand-Prix.

\* \* \* \* \*

## X. FACILITIES OFFERED

### 1. ATHLETES

#### Accommodation

Hotel: Hotel Ibis Budget Centrum

Address: ul. Zagórna 1

Telephone: +48 227453660

At the expense of: The Organiser  or Athletes

Accommodated (bed and breakfast) from 10.11.2021 to 14.11.2021

#### Meals

At the expense of: The Organiser  or Athletes

Meals provided from 10.11.2021 to 14.11.2021 .

Space for organiser to include details if necessary

### 2. GROOMS

#### Accommodation.

Requests for accommodation must be sent with entries.

At the expense of: The Organiser  or Athletes

Accommodated (bed and breakfast) from 10.11.2021 to 14.11.2021

#### Meals.

At the expense of: The Organiser  or Athletes

Meals provided from 10.11.2021 to 14.11.2021 .

Space for organiser to include details if necessary

**NB: If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.**

## XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION

### 1. DRAW

List of Draws, time, date and location:

Draw for comp. 1,2,3,4,5,6,7,8,9,10,11 by computer system

Draw for Competition 12 Grand Prix Time, date and location: 19.00, 13.11.2021 Show Office

### 2. COMPETITION ARENA(S)

Dimensions: 66 m x 33 m

Type of Footing: sand

### 3. PRACTICE ARENA(S)

Dimensions: 25 m x 40 m

Type of Footing: sand

Riders must have the possibility to exercise their horses in an exercise area under a Steward's supervision at least 30 minutes per day outside of the competition warm-up period. Details of opening times of exercise areas must be included in the timetable.

### 4. STABLES

Size of boxes 3 m x 3 m (minimum 3m x 3m+20% 3m x 4m)

Stables: from Tuesday 09.11.2021 - 16.00 hrs. There is no possibility to come earlier!  
There will be no night arrival! In reference to the FEI requirements concerning the current COVID-19 situation all riders must be checked upon arrival.

Hours of arrival at the competition site are limited to the following time slots:

- Tuesday, 09.11.2021, 4:00 pm - 8:00 pm
- Wednesday 10.11.2021 7:00 am - 8:00 pm

There is not possible to arrive at other times. Outside of these hours the horses won't be checked and they won't be allowed to pass stable area.

Request for first bedding in shavings must be sent together until 27th of February. If not you will find straw in your boxes.

### 5. SAFETY CUPS

Name of Manufacturer: Turnierbedarf & Hindernisbau Schaefer

### 6. TIMING DEVICE

Name of Manufacturer: Tag Heur & Alge-Timing

Model: CP 545, HLS – RX & Timy3 WP, PR1aW

FEI Report number: 22010028A, 2016004B & 2014001 A, 2014002 B

### 7. SCORING/TIMING PROVIDER

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event?

(The list of certified Service Providers is available here: <https://inside.fei.org/fei/your->

[role/it-services/it-providers/list](#))

No

Name of the company: Tarant Events  
Contact person at Event  
Name: Agnieszka Tarant  
FEI ID number: 10139344  
Contact email: agnieszkatarant@gmail.com

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

#### **8. OTHER TECHNOLOGY/SERVICE PROVIDER(S)**

Will you use other technology/service provider(s) at your event?

No

#### **9. PRIZE GIVING CEREMONY**

The owner of the winning horse/pony must be invited to the prize giving ceremony for the Grand Prix, if present at the event.

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 8.

#### **10. ADVERTISING ON ATHLETES AND HORSES**

At CSI events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with the articles 256.3 and 257.3 of the FEI Jumping Rules.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

#### **11. TICKETING**

Are you selling tickets for spectators to attend your event: Yes  No

Name of your ticketing provider:

Web address to buy ticket:

#### **12. BETTING**

Betting will be authorised by the Organiser: Yes  No

#### **13. TRANSPORT REIMBURSEMENT HORSES / PONIES**

Transport expenses to be paid by:

The Organiser  at \_\_\_\_\_ per km.

The Athlete

#### **14. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

**15. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

Walking distance

Organiser Shuttle Service

Public Transport  to be paid by the Organiser  / the Athlete

If paid by Athlete approximate cost per round trip:

Other:

**16. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009.

NUMBER OF ACCREDITED PERSONS:

Athlete: 1

Partner: 1

Groom: 1

Horse Owner: Horse Owner: (two (2) accreditations per FEI-Passport) max. 2 accreditations per FEI-Passport - who is not a competitor, whose name is mentioned in the FEI passport of the concerned horse and who is present at the event. two (2) accreditations per horse acc. to FEI-Passport

**17. SUSTAINABILITY**

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here: <http://inside.fei.org/fei/your-role/organisers/handbook>

## **XII. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

Contact details for Customs Formalities:

Name: C.Hartwing S.A. (international shipping company)  
Address: Równoległa 4, 02-235 Warszawa  
Telephone: +48 22 868 34 71  
Fax: +48 22 846 69 96  
Email: k.jarosz@chg.pl  
Opening hours: 8.00 - 16.00

Space for organiser to include details if necessary

### **2. HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations:  
Quarantine period:  
Specimen Import Licence applied:

For questions or problems, please contact your Government Veterinary Services.

Space for organiser to include details if necessary

### **3. NATIONAL REQUIREMENTS**

If applicable please provide:

Space for organiser to include details if necessary

### **4. PONIES**

FEI Veterinary Regulations, Chapter IX and Annex IX:  
For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

### **5. INJURY SURVEILLANCE**

FEI Veterinary Regulations, Chapter VIII:  
Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

**6. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

**7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

**7.1. PASSPORTS. FEI General Regulations Article 137**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs and in CSIP in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse’s Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

**7.2. VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

| VACCINATION           | PROTOCOL   | ELIGIBILITY TO ENTER VENUE  |
|-----------------------|--|---|
| <b>Primary Course</b> | 1 <sup>st</sup> Vaccination: day 0<br>2 <sup>nd</sup> Vaccination: day 21-92                       | May compete 7 days after the 2 <sup>nd</sup> Vaccination  |
| <b>First Booster</b>  | Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course                           | May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course<br>Must not compete in the 7 days after receiving a vaccination |
| <b>Boosters</b>       | <b>MINIMUM:</b> within one year of previous booster vaccination<br><b>IF COMPETING:</b> must be in | Must have been vaccinated within 6 months +21 days before arriving at the Event   |

|  |   |  |
|--|---|--|
|  | the 6 months +21 days of the booster previous vaccination | Must not compete in the 7 days after receiving a vaccination |
|--|---|--|

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

### **7.3. EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031**

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

### **7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

### **7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

## **8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER VII**

### **8.1. SAMPLING. FEI VETERINARY REGULATIONS Chapter VII**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

### **8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1058**

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.



### XIII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEI's Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI website at <http://inside.fei.org/content/anti-doping-rules>.

### XIV. ADDITIONAL INFORMATION

#### 1. THE FEI POLICY FOR ENHANCED COMPETITION SAFETY DURING THE COVID-19 PANDEMIC

The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic ("Policy") (<https://inside.fei.org/system/files/FEI%20Policy%20for%20Enhanced%20Competition%20Safety%20during%20the%20Covid-19%20Pandemic%20-%20Effective%201%20July%202020.pdf>) is mandatory and applies for any FEI Event taking place **as of 1 July 2020**. The Policy has been developed based on currently accepted best practices by the WHO and US Center for Disease Control (CDC) and will be continually reviewed and updated as more information becomes available. It is not intended to replace the applicable guidance and policies from domestic government and health authorities, but to supplement their recommendations with sport specific considerations.

The OC shall submit the risk assessment and mitigation plan (including name and contact details of the person in charge) to the FEI as an annex to the Event Schedule, **at the latest ten (10) working days before the event's deadline for Definite Entries**.

Events for which the FEI has not received the documented risk assessment and mitigation measures plan in accordance with article 2.1.g) of the Policy **will be removed from the FEI calendar** in accordance with Article 112.3 of the FEI General Regulations.

#### **ASSUMPTION OF RISK / WAIVER OF LIABILITY**

In consideration of being allowed to participate in the Event and related activities, all Participants (as defined in the Policy) acknowledge, appreciate, and agree that:

1. Participation includes possible exposure to and illness from infectious diseases including but not limited to COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness and death does exist; and,
2. The Participants knowingly and freely assume all such risks, both known and unknown, even if arising from the negligence of the OC or others, and assume full responsibility for their participation; and,
3. The Participants willingly agree to comply with the stated and customary terms and conditions for participation as regards protection against infectious diseases. If, however, a Participant observes any unusual or significant hazard during his/her presence or participation, the Participant will remove himself/herself from participation and bring such to the attention of the nearest official immediately; and,
4. The Participants, for themselves and on behalf of their heirs, assigns, personal representatives and next of kin, HEREBY RELEASE AND HOLD HARMLESS THE OC AND THE FEI, their officers, officials, agents, and/or employees, other participants, sponsoring agencies, sponsors, advertisers, and if applicable, owners and lessors of

premises used to conduct the event ("RELEASEES"), WITH RESPECT TO ANY AND ALL ILLNESS, DISABILITY, DEATH, or loss or damage to person or property, WHETHER ARISING FROM THE NEGLIGENCE OF RELEASEES OR OTHERWISE, to the fullest extent permitted by law.

The Participants confirm to have read this release of liability and assumption of risk agreement, fully understand its terms, understand that they have given up substantial rights.

## **2. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

### **2.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL**

#### **2.1.1. Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

#### **2.1.2. Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

#### **2.1.3. Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

## **2.2. ATHLETES AND OWNERS**

### **2.2.1. Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to

FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **2.2.2. Additional Liability Information**

Space for organiser to include reference to National Laws when necessary

### **2.2.3. Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

Space for organiser to include reference to National Laws when necessary

## **3. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

## **4. SCHOOLING DURING COMPETITIONS**

Athletes wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These athletes will start first in these competitions.

## **5. STEWARDING**

- If an athlete is uncertain as to whether the boots he/she intends to use during an event are allowed, he/she or his/her representative should show the boots to the Chief Steward for his/her opinion before the boots are used in training or in competition.
- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Grand Prix, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.
- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask his/her groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.
- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. *[Stewards are to note*

*that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.] If an athlete or his/her groom refuses to remove and re-place the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.*

- If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.
- This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1).

## **6. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## **7. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate, the President of the Ground Jury or the Foreign Judge, as applicable.

## **8. ADDITIONAL INFORMATION FROM THE OC**

Space for organiser to include any additional information

**Age of Athletes and Horses according to the Event's Category**

| <b>Event's Category</b>   | <b>Age of Athletes</b>  | <b>Age of Horses</b>  |
|---|---|---|
| <b>Olympic Games/WEG</b>  | As of 18 <sup>th</sup> year   | Min 9 y.o.  |
| <b>Continental Championships Senior</b>   | As of 18 <sup>th</sup> year   | Min 8 y.o.  |
| <b>Regional Championships/Games</b>   | As of 18 <sup>th</sup> year<br>As of 16 <sup>th</sup> year if height of obstacles max.1.40m (JRs Annex IX, Art. 6.1)  | Min. 8 y.o.<br>Min. 7 y.o. if height of obstacles max. 1.40m (JRs Art. 254.1.1) |
| <b>World Cup Final</b>  | As of 18 <sup>th</sup> year   | Min. 9 y.o.   |
| <b>Nations Cup Final</b>  | As of 18 <sup>th</sup> year   | Min. 8 y.o.   |
| <b>CSI-W1*-5*/CSIO-W1*-5*</b><br>Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money<br>Other Competitions<br>Other Competitions if height max. 1.40m<br>Other Competitions if height max. 1.30m | As of 18 <sup>th</sup> year<br>As of 16 <sup>th</sup> year with permission of their NF<br>As of 14 <sup>th</sup> year " "<br>As of 12 <sup>th</sup> year " "  | Min. 7 y.o.<br>Min. 7 y.o.<br>Min. 7 y.o.<br>Min. 7 y.o.                        |
| <b>CSI3*-5*/CSIO3*-5*</b><br>Grand Prix, Nations Cup, Power and Skill, Derby or Competition with the highest prize money<br>Other Competitions<br>Other Competitions if height max. 1.40m<br>Other Competitions if height max. 1.30m                | As of 18 <sup>th</sup> year<br>As of 16 <sup>th</sup> year with permission of their NF<br>As of 14 <sup>th</sup> year " "<br>As of 12 <sup>th</sup> year " "  | Min. 7 y.o.   |
| <b>CSI2*</b><br>Power and Skill or Derby<br>Grand Prix<br>Other Competitions if height max. 1.40m<br>Other Competitions if height max. 1.30m  | As of 18 <sup>th</sup> year<br>As of 16 <sup>th</sup> year with permission of their NF<br>As of 14 <sup>th</sup> year " "<br>As of 12 <sup>th</sup> year " "  | Min. 6 y.o.   |
| <b>CSIO2*</b><br>Nations Cup, Grand Prix, Power and Skill, Derby or Competition with the highest prize money<br>Other Competitions<br>Other Competitions if height max. 1.40m<br>Other Competitions if height max. 1.30m                            | As of 18 <sup>th</sup> year<br>As of 16 <sup>th</sup> year with permission of their NF<br>As of 14 <sup>th</sup> year " "<br>As of 12 <sup>th</sup> year " "  | Min. 6 y.o. *   |
| <b>CSI1*</b><br>Power and Skill or Derby<br>Grand Prix / Other Competitions<br>Other Competitions if height max. 1.30m  | As of 18 <sup>th</sup> year<br>As of 14 <sup>th</sup> year with permission of their NF<br>As of 12 <sup>th</sup> year " "                                     | Min. 6 y.o.   |
| <b>CSIO1*</b><br>Nations Cup, Grand Prix, Power and Skill, Derby or Competition with the highest prize money<br>Other Competitions<br>Other Competitions if height max. 1.40m<br>Other Competitions if height max. 1.30m                            | As of 18 <sup>th</sup> year<br>As of 16 <sup>th</sup> year with permission of their NF<br>As of 14 <sup>th</sup> year " "<br>As of 12 <sup>th</sup> year " "  | Min. 6 y.o.   |
| <b>CH-Y</b>   | As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year  | Min. 7 y.o.   |
| <b>CSI/CSIO-Y</b>   | As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year  | Min. 7 y.o.   |
| <b>CH-J</b>   | As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year  | Min. 7 y.o.   |
| <b>CSI/CSIO-J</b>   | As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year  | Min. 6 y.o.   |
| <b>CSI/CSIO-Ch/CH-Ch</b>  | As of 12 <sup>th</sup> year to end 14 <sup>th</sup> year  | Min. 6 y.o.   |
| <b>CSI/CSIOP/CH-P</b>   | As of 12 <sup>th</sup> year to end 16 <sup>th</sup> year<br>Ponies must be registered as ponies with FEI  | Min. 6 y.o.   |
| <b>CSIU-25</b>  | As of 16 <sup>th</sup> year to end 25 <sup>th</sup> year<br>As of 14 <sup>th</sup> year if height max. 1.40m  | Min. 7 y.o.   |
| <b>CSIV</b>   | As of 45 <sup>th</sup> year   | Min. 6 y.o.   |
| <b>CSIAm</b>  | As of 12 <sup>th</sup> year until end of 13 <sup>th</sup> year if competition height is max. 1.30 m;<br>as of 14 <sup>th</sup> year if height exceeds 1.30 m. | Min. 6 y.o.   |
| <b>CSIYH</b>  | Per Art. 255.2  | Min. 5 y.o. – Max. 8 y.o.   |
| <b>CH-M-YH-S</b>  | As of 18 <sup>th</sup> year or 16 year for athletes qualified with the same horse   | 5 y.o. / 6 y.o. / 7 y.o.  |

\*Art. 254.1.1: Horses entered for CSIO2\* Events at which the Nations Cup is built to the dimensions set forth in JRs Art. 264.3 for 2\* Events must be at least 6 years old; Horses entered for CSIO2\* Events at which the Nations Cup is built to the dimensions set forth in JRs Art. 264.3 for 3\* Events or higher must be at least 7 years old.

9. PRIZE MONEY DISTRIBUTION

Prize Money Distribution Chart 1: Prize money distribution with 25% of prize money for the winner updated 30.01.2019

| N° of starters | up to 11   | 12-48         |        | 49-100   |        | 101-110 declared starters  |        | 111-120 declared starters  |  |
|----------------|--|---------------|--------|--|--------|--|--------|--|--|
| N° of prizes   | Same as the number of starters who finish the competition  | 12            |        | First 12 acc. to percentages below; extra prizes for 13 <sup>th</sup> to last* |        | First 16 acc. to percentages below; extra prizes for 17 <sup>th</sup> to last* |        | First 20 acc. to percentages below; extra prizes for 21 <sup>st</sup> to last* |  |
| Prize money    | Example: Competition prize money = 40'000.-  | 100% = 40'000 |        | 100% = 40'000  |        | 133% = 53'200  |        | 166% = 66'400  |  |
|                |  | %             |        | %  |        | %  |        | %  |  |
| 1              | All athletes who complete the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed. See examples below.<br>5 athletes: winner gets prize for 1 <sup>st</sup> (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 <sup>th</sup> place (7%). The prize for 6 <sup>th</sup> (5.5%) is then given to the winner, the prize for 7 <sup>th</sup> (4%) is given to the 2 <sup>nd</sup> placed athlete, the prize for 8 <sup>th</sup> (3%) is given to the 3 <sup>rd</sup> placed athlete, the prize for 9 <sup>th</sup> (3%) is given to the 4 <sup>th</sup> placed athlete and the prize for 10 <sup>th</sup> (2.5%) is given to the 5 <sup>th</sup> placed athlete. The prize for 11 <sup>th</sup> (2.5%) is then given to the 1 <sup>st</sup> placed athlete and the prize for 12 <sup>th</sup> (2.5%) is given to the 2 <sup>nd</sup> placed athlete.<br>10 athletes: winner gets prize for 1 <sup>st</sup> (25%) and 11 <sup>th</sup> (2.5%), second placed gets prize for 2 <sup>nd</sup> (20%) and 12 <sup>th</sup> (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3 <sup>rd</sup> to 10 <sup>th</sup> place. | 25            | 10'000 | 25   | 10'000 | 25   | 13'300 | 25   | 16'600   |
| 2              |  | 20            | 8000   | 20   | 8000   | 20   | 10'640 | 20   | 13'280   |
| 3              |  | 15            | 6000   | 15   | 6000   | 15   | 7980   | 15   | 9960   |
| 4              |  | 10            | 4000   | 10   | 4000   | 9  | 4788   | 8  | 5312   |
| 5              |  | 7             | 2800   | 7  | 2800   | 6.5  | 3458   | 6  | 3984   |
| 6              |  | 5.5           | 2200   | 5.5  | 2200   | 5  | 2660   | 4.5  | 2988   |
| 7              |  | 4             | 1600   | 4  | 1600   | 3.5  | 1862   | 3  | 1992   |
| 8              |  | 3             | 1200   | 3  | 1200   | 2.5  | 1330   | 2.5  | 1660   |
| 9              |  | 3             | 1200   | 3  | 1200   | 2.5  | 1330   | 2.5  | 1660   |
| 10             |  | 2.5           | 1000   | 2.5  | 1000   | 2  | 1064   | 2  | 1328   |
| 11             |  | 2.5           | 1000   | 2.5  | 1000   | 2  | 1064   | 2  | 1328   |
| 12             |  | n/a           | 2.5    | 1000   | 2.5    | 1000   | 2      | 1064   | 2  |
| Total          | 40'000   | 100%          | 40'000 | 100%   | 40'000 |  |        |  |  |
| 13             |  |               |        |  |        | 1.5  | 798    | 1.5  | 996  |
| 14             |  |               |        |  |        | 1.5  | 798    | 1.5  | 996  |
| 15             |  |               |        |  |        | 1  | 532    | 1  | 664  |
| 16             |  |               |        |  |        | 1  | 532    | 1  | 664  |
| Total          |  |               |        |  |        | 100%   | 53'200 |  |  |
| 17             |  |               |        |  |        |  |        | 1  | 664  |
| 18             |  |               |        |  |        |  |        | 0.5  | 332  |
| 19             |  |               |        |  |        |  |        | 0.5  | 332  |
| 20             |  |               |        |  |        |  |        | 0.5  | 332  |
| Total          |  |               |        |  |        |  |        | 100%   | 66'400   |
|                |  |               |        |  |        |  |        |  | Extra prizes for 21 <sup>st</sup> to last place* |

\* The OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes must be stated in the Schedule.

Prize Money Distribution Chart 2: Prize money distribution with 33% of prize money for the winner updated 30.01.2019

| N° of starters | up to 11   | 12-48         |        | 49-100   |        | 101-110 declared starters  |        | 111-120 declared starters  |  |
|----------------|--|---------------|--------|--|--------|--|--------|--|--|
| N° of prizes   | Same as the number of starters who finish the competition  | 12            |        | First 12 acc. to percentages below; extra prizes for 13 <sup>th</sup> to last* |        | First 16 acc. to percentages below; extra prizes for 17 <sup>th</sup> to last* |        | First 20 acc. to percentages below; extra prizes for 21 <sup>st</sup> to last* |  |
| Prize money    | Example: Competition prize money = 40'000.-  | 100% = 40'000 |        | 100% = 40'000  |        | 133% = 53'200  |        | 166% = 66'400  |  |
|                |  | %             |        | %  |        | %  |        | %  |  |
| 1              | All athletes who complete the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed. See examples below.<br>5 athletes: winner gets prize for 1 <sup>st</sup> (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 <sup>th</sup> place (7%). The prize for 6 <sup>th</sup> (5.5%) is then given to the winner, the prize for 7 <sup>th</sup> (4%) is given to the 2 <sup>nd</sup> placed athlete, the prize for 8 <sup>th</sup> (3%) is given to the 3 <sup>rd</sup> placed athlete, the prize for 9 <sup>th</sup> (3%) is given to the 4 <sup>th</sup> placed athlete and the prize for 10 <sup>th</sup> (2.5%) is given to the 5 <sup>th</sup> placed athlete. The prize for 11 <sup>th</sup> (2.5%) is then given to the 1 <sup>st</sup> placed athlete and the prize for 12 <sup>th</sup> (2.5%) is given to the 2 <sup>nd</sup> placed athlete.<br>10 athletes: winner gets prize for 1 <sup>st</sup> (25%) and 11 <sup>th</sup> (2.5%), second placed gets prize for 2 <sup>nd</sup> (20%) and 12 <sup>th</sup> (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3 <sup>rd</sup> to 10 <sup>th</sup> place. | 33            | 13'200 | 33   | 13'200 | 33   | 17'556 | 33   | 21'912   |
| 2              |  | 20            | 8000   | 20   | 8000   | 19.5   | 10'374 | 19.5   | 12'948   |
| 3              |  | 15            | 6000   | 15   | 6000   | 14.5   | 7714   | 14.5   | 9628   |
| 4              |  | 10            | 4000   | 10   | 4000   | 9.5  | 5054   | 8.5  | 5644   |
| 5              |  | 6             | 2400   | 6  | 2400   | 5.5  | 2926   | 5  | 3320   |
| 6              |  | 4.5           | 1800   | 4.5  | 1800   | 4  | 2128   | 3.5  | 2324   |
| 7              |  | 3             | 1200   | 3  | 1200   | 2.5  | 1330   | 2.5  | 1660   |
| 8              |  | 2.5           | 1000   | 2.5  | 1000   | 2  | 1064   | 2  | 1328   |
| 9              |  | 2             | 800    | 2  | 800    | 2  | 1064   | 2  | 1328   |
| 10             |  | 2             | 800    | 2  | 800    | 2  | 1064   | 2  | 1328   |
| 11             |  | 1             | 400    | 1  | 400    | 1  | 532    | 1  | 664  |
| 12             |  | n/a           | 1      | 400  | 1      | 400  | 1      | 532  | 1  |
| Total          | 40'000   | 100%          | 40'000 | 100%   | 40'000 |  |        |  |  |
| 13             |  |               |        |  |        | 1  | 532    | 1  | 664  |
| 14             |  |               |        |  |        | 1  | 532    | 1  | 664  |
| 15             |  |               |        |  |        | 1  | 532    | 1  | 664  |
| 16             |  |               |        |  |        | 0.5  | 266    | 0.5  | 332  |
| Total          |  |               |        |  |        | 100%   | 53'200 |  |  |
| 17             |  |               |        |  |        |  |        | 0.5  | 332  |
| 18             |  |               |        |  |        |  |        | 0.5  | 332  |
| 19             |  |               |        |  |        |  |        | 0.5  | 332  |
| 20             |  |               |        |  |        |  |        | 0.5  | 332  |
| Total          |  |               |        |  |        |  |        | 100%   | 66'400   |
|                |  |               |        |  |        |  |        |  | Extra prizes for 21 <sup>st</sup> to last place* |

\* The OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes must be stated in the Schedule.

In case of a tie for the 12<sup>th</sup> place in a competition with 12 to 48 starters, the prize money foreseen for the 12<sup>th</sup> place will be divided equally among the athletes concerned.

**For Competitions run in two rounds with more than 12 starters in 2<sup>nd</sup> round:**

OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

**The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.**

Space for organiser to include details if necessary

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

For details of the prize money breakdown for each competition please refer to the tables at the end of this document; the Organiser must specify which of the two (2) tables will be used. The total prize money for the Competition must be distributed among the first twelve (12) placed athletes.

The Organiser must provide additional created prizes for athletes placed beyond twelfth (12<sup>th</sup>) place. The minimum amount for each of these additional prizes, for athletes placed from thirteenth (13<sup>th</sup>) to last place, must be clearly specified in the approved schedule and not exceed the prize money of the athlete placed twelfth (12<sup>th</sup>)

**10. MAXIMUM NUMBER OF STARTERS PER COMPETITION**

**\*Annex VI FEI Jumping Rules:**

Maximum 100 starters per Competition other than the GP. If more than 100 starters are declared, the OC must provide the following percentages of additional prize money for every ten declared starters, up to 120 declared starters:

- 101 to 110 declared starters: the OC must provide 133% of the original Competition prize money, which is to be distributed among the 16 best placed athletes in the Competition according to the prize money distribution chart I or II. The additional prize money provided by the OC is not taken into consideration with regard to the overall prize money that determines the star level of the Event or the Longines Ranking point group of the Competition, if applicable.
- 111 to 120 declared starters: the OC must provide 166% of the original Competition prize money, which is to be distributed among the 20 best placed athletes in the Competition according to the prize money distribution chart I or II. The additional prize money provided by the OC is not taken into consideration with regard to the overall prize money that determines the star level of the Event or the Longines Ranking point group of the Competition, if applicable.

If more than 120 starters are declared, the OC must split the Competition into two groups and provide 200% of the original Competition prize money which is to be divided equally between the two groups. The additional prize money provided by the OC is not taken into consideration with regard to the overall prize money that determines the star level of the Event or the Longines Ranking point group of the Competition, if applicable.

OCs may apply either of the following methods for splitting the Competition:

The competition is split into two groups before it starts. There may be athletes with multiple horses in each group but all horses of any one athlete must be in the same group. If it is not

possible to have two groups of equal size there may be a different number of starters in each group;

OR

The competition is run as one single competition and split afterward into two groups and the classification established as follows: the athlete with the best score is the winner of the first group, the athlete with the second best score is the winner of the second group and so on until prizes have been allocated to 25% of the total number of starters. *NB: In this case separate results must be sent to the FEI for each of the two groups, e.g. results for Competition 1a and for Competition 1b.*

In both cases above each group must offer the same amount of prize money. For the avoidance of doubt, it is the number of declared starters in the Competition, not the final number of starters, that determines whether the Competition must be split.

If there are more than 200 declared starters, the OC must split the Competition into three groups and provide the same percentages of additional prize money as indicated above (100% of original Competition prize money to be provided for each of the three groups if each group has 100 or fewer starters; 133% of original prize money to be provided for each group if any of the three groups has 101-110 starters; 166% of original prize money to be provided for each if any of the three groups has 111-120 starters).

<sup>3</sup> For CSI-W Events with a Grand Prix Competition in addition to the FEI World Cup™ competitions, the minimum prize money requirements indicated above for the Grand Prix apply only to the FEI World Cup™ Competition as it has the status of a Grand Prix; the Grand Prix Competition at such Events cannot offer more prize money than the prize money offered for the FEI World Cup™ Competition. Refer to the FEI Jumping World Cup™ rules for details relating to date of implementation of this rule at CSI-W Events.

## **11. GLOSSARY**

### **\*Glossary FEI Jumping Rules:**

#### **Fees:**

- Compulsory Fee: Compulsory Fees are fees that may be charged by the OC for costs/services not included in the Entry Fee. Compulsory Fees, if charged, must be paid by the Athletes concerned as outlined below. Only the following Compulsory Fees may be charged by the OC, providing full details of the amount to be charged is included in the Schedule and approved by the FEI:
  - NF fee if applicable
  - NF medication control programme fee if applicable
  - FEI EADCMR fee if applicable (OC to indicate in the Schedule if the EADCMR fee is included in the Entry Fee or not)
  - Fee for health/customs-related documents for Horses if these have been requested by the Athlete.
  - Fee for manure disposal (maximum € 40 per horse per Event)
  - Fee for lorry parking if applicable (The fee indicated in the Schedule may only be charged per lorry not per Athlete.)
  - Fee for electric hook-up for lorry (The fee indicated in the Schedule may only be charged per lorry, not per Athlete.)
- Discretionary Fee: Discretionary Fees are fees that may be charged for optional commodities/services that may be purchased by an Athlete if he so chooses and that do not affect the equity of the Athlete's right to compete at the Event or the well-being of the Horse, such as:
  - VIP or premium parking
  - VIP table
  - Extra box for tack or for non-competing Horse
  - Extra bedding and/or fodder (details to be included e.g. shavings, straw, hay)
  - Premium stabling (all stabling at the Event must meet minimum FEI requirements)



- Entry Fee: The Entry Fee is the fee charged to participate in an Event with one Horse and covers the following:
  - Stabling of one Horse for the duration of the Event (includes cleaning and disinfecting stables before the event, including between Events that are part of Tours, water and electricity in the stables, first bedding or a fixed amount of bedding depending on the type of event and 24 hour security services for the stables)
  - Use of all facilities at the Event (no infrastructure fees may be charged)
  - Right to participate in all Competitions in accordance with the conditions in the Schedule (no nomination fees or start fees may be charged)
  - Administrative/Office fees (includes all services relating to administration of the Event and running of the Competitions: data/results/timing services, bookkeeping and accreditation services)

## XV. ANNEXES

### 1. FEI ENTRY SYSTEM

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10189597  
**Name\*:** Kulupa  
**First Name\*:** Radosław  
**E-Mail\*:** radoslaw.kulupa@grupamtp.pl  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** all

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**FEI ID<sup>1</sup>:** 10189596  
**Name\*:** Bittner  
**First Name\*:** Filip  
**E-Mail\*:** zawody@groupmtp.pl  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** all

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**FEI ID<sup>1</sup>:** 10045444 / 10139344  
**Name\*:** Świącicki / Tarant  
**First Name\*:** Henryk / Agnieszka  
**E-Mail\*:** office@baborowko.pl / agnieszkatarant@gmail.com  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** all

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<sup>1</sup> If already have an FEI user account.

<sup>2</sup> Provides you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup> You are just able to consult and download the entries/lists.

<sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.

\* **Mandatory Fields**

## **2. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<http://inside.fei.org/fei/your-role/organisers/xml-format>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [results@fei.org](mailto:results@fei.org), in the proper Excel or "XML" format immediately after the event.

Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following link:

<https://inside.fei.org/fei/your-role/it-services/results/jumping-results-forms>

**All results must include FEI Passport Registration number of horses and FEI ID number of Riders.**

Please note that as per Art. 109.6 (GR): OCs of International Jumping Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

**THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**